

SAM 2021 FRONT OFFICE/BACK OFFICE ASSISTANT PROGRAM SCHEDULE

Saturday, January 16, 2021

6:30 AM – 2:00 PM	Registration Desk open
8:00 AM – 8:45 AM	Risk Management for Front and Back Office Staff <i>Dennis Frisch, DPM</i>
8:45 AM – 9:45 AM	HIPAA / Hightec / ARRA <i>John Goggin, DPM</i>
9:45 AM – 10:30 AM	Break
10:30 AM – 11:00 AM	OSHA / Hazardous Materials / Biohazardous Waste <i>John Goggin, DPM</i>
11:00 AM – 11:30 AM	Do Better, Be Better <i>Val Haddon, DPM</i>
11:30 AM – 12:00 PM	Ethics <i>Becky Ayers, DHA, MHA, MBA, FACMPE</i>
12:00 PM – 1:30 PM	Lunch
1:30 PM – 2:00 PM	Let Patients Hear the Smile in Your Voice <i>Dana Kline</i>
2:00 PM – 2:30 PM	Your Staff: The Most Important Asset You Have <i>Stephanie Guiliana, CPC</i>
2:30 PM – 3:00 PM	Health Insurance in Today's Practice <i>Becky Ayers, DHA, MHA, MBA, FACMPE</i>
3:00 PM – 3:45 PM	Break
3:45 PM – 4:15 PM	Protocols for Scheduling <i>Larissa M. Schmidt, DPM</i>
4:15 PM – 5:00 PM	Practicing in a Pandemic: Real World Guide to Logistics and Care <i>Larissa M. Schmidt, DPM</i>