



Science &
Management
Symposium
2020



Science and Management Symposium (SAM) 2020

When: January 15-19, 2020

Where: Disney's Coronado Springs Resort

Exhibit Hall Hours:

Wednesday, January 15 (Set-up): 1:00 PM - 6:00 PM

Thursday, January 16: 8:45 AM - 5:00 PM

Friday, January 17: 8:45 AM - 5:00 PM

Saturday, January 18: 8:45 AM - 2:00 PM

Location: Veracruz Ballrooms B & C

Final Exhibitor Registration Deadline:

Monday, December 16, 2019

<u>Booth Type</u>	<u>Cost</u>
10' x 10' Regular Single Booth (blue)	before 9/22/19 \$2,115
10' x 10' Regular Single Booth (blue)	before 11/22/19 \$2,225
10' x 10' Regular Single Booth (blue)	after 11/22/19 \$2,425
10' x 10' Premium Single Booth (green)	before 9/22/19 \$2,335
10' x 10' Premium Single Booth (green)	before 11/22/19 \$2,445
10' x 10' Premium Single Booth (green)	after 11/22/19 \$2,645
10' x 10' Premium Food Booth (orange)	before 9/22/19 \$2,585
10' x 10' Premium Food Booth (orange)	before 11/22/19 \$2,695
10' x 10' Premium Food Booth (orange)	after 11/22/19 \$2,895
20' x 20' Premium Island Booth (yellow)	before 9/22/19 \$6,330
20' x 20' Premium Island Booth (yellow)	before 11/22/19 \$6,440
20' x 20' Premium Island Booth (yellow)	after 11/22/19 \$6,640
Regular Double Booth (two blue)	before 9/22/19 \$3,240
Regular Double Booth (two blue)	before 11/22/19 \$3,350
Regular Double Booth (two blue)	after 11/22/19 \$3,550
Premium Double Booth	before 9/22/19 \$3,535
(2 green, 2 orange, 1 green & 1 orange, 1 green & 1 blue, 1 orange & 1 blue)	before 11/22/19 \$3,645
Premium Double Booth	before 11/22/19 \$3,645
(2 green, 2 orange, 1 green & 1 orange, 1 green & 1 blue, 1 orange & 1 blue)	after 11/22/19 \$3,845
Premium Double Booth	after 11/22/19 \$3,845
(2 green, 2 orange, 1 green & 1 orange, 1 green & 1 blue, 1 orange & 1 blue)	



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Exhibit Space Application and Contract

Please complete the following company information, as it will appear in conference literature. Complete information must be provided. (Please print clearly and make a copy of this application for your records.)

Company Name _____

Address: _____

City/State/Zip: _____

Contact Name: _____

Phone: _____

Fax: _____

Website: _____

For all shipping and electrical services, please contact:
Gulf Coast Expo
Phone: (813) 915-8066
See Exhibitor Rules and Regulations for more information.

Email Address: _____

Exhibit Categories (Please check one)

Diagnostics Insurance Education Wound Care Software Treatment & Operating

Foot devices Pharmaceuticals Instruments & Equip. Publishing Supplies Other (list products)

Booth Preference: Please review the available booth space on the live schematic located on the SAM 2020 website BEFORE indicating your five booth preferences for SAM 2020. Placement cannot be guaranteed, but every effort will be made to honor your first choice. In areas of conflict, priority will be given to companies that have demonstrated long term support of the Association. (Note: Exhibit Hall layout is pending approval. Booth assignments may be subject to change.)

1st _____ 2nd _____ 3rd _____ 4th _____ 5th _____

List Exhibitors you do NOT want to be placed near. Every effort will be made to accommodate your request.

Booth Fees: A deposit of \$1,000 for single and \$1,800 for double must accompany application to reserve a space. To avoid an additional charge of \$150 per booth, full payment MUST be made on or before 12/16/19. Please see "CANCELLATIONS" clause in the Exhibitor Rules and Regulations should you need to cancel.

No exhibit may be assembled until the fee is paid in full.

Credit Card: MasterCard Visa Amex Card Number: _____

Exp. Date: _____ CSC (3 or 4 digit code on back of card) _____ Charge for: Entire table top cost Deposit only

Signature as it appears on credit card: _____



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It is our pleasure to include two (2) complimentary badges and two (2) complimentary lunches per booth.

Any additional badges/lunches may be purchased for \$40.00 each.

Badge Name(s): _____

Please read the Exhibitor Rules and Regulations portion of this application/contract and then sign and print your company name below.

I hereby agree to the conditions and stipulations in this contract as stated on the following two pages and declare myself authorized executive officer of the company stated in this contract.

Signature: _____

Printed Name: _____

Company: _____

Mail or Fax to:

Florida Podiatric Medical Association
410 N. Gadsden Street
Tallahassee, FL 32301
Phone: 1 800 277 3388
Fax: (850) 681 0899

To receive a printed badge, all company representative names must be submitted no later than December 16, 2019.



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Exhibitor Rules and Regulations (MUST READ AND ACKNOWLEDGE)

SPACE ASSIGNMENT, RESTRICTIONS, AND LAYOUT: Subletting or sharing space is not permitted. Exhibitor may not show, advertise, or offer any other products than those sold or manufactured by that Exhibitor in his or her regular course of business, as stated on the application form. Please review the Floor Plan layout provided on the conference website carefully. All booth furnishings must conform to the Fire Marshal's regulations in the jurisdiction of the city of Orlando, Florida and Disney's Coronado Springs Resort.

GENERAL DISTURBANCES: All sound presentations in the exhibitor booth must be done in a sound-proof environment or with earphones, and must not disturb other exhibitors. If any exhibitor has equipment or devices that may disturb another exhibitor, because of noise or other objectionable features, they must notify the Association in writing prior to the meeting and agree to accept a table top assignment as determined by the Association or the Exhibit Managers.

CANCELLATIONS: The Exhibitor may request, in writing, a refund as follows: Refunds requested before December 16, 2019 will be issued less a \$250 processing fee. Cancellations after December 16, 2019 are ineligible to receive a refund. If a confirmed Exhibitor does not occupy the table top for any reason, including failure to exhibit or arrive at the site, the Exhibitor is responsible for the total booth rental fee without refund.

EXHIBIT CONTRACTORS AND SHIPPING: All exhibit materials and equipment must be consigned to Gulf Coast Expo, and a bill of lading must be completed, with all charges fully prepaid. Materials and equipment may be stored at Gulf Coast Expo for a period of thirty (30) days prior to installation. Items shipped by your company should be addressed to your company, your booth #, c/o Gulf Coast Expo, NOT the Florida Podiatric Medical Association. Shipping costs are not included in the booth price. Do not ship materials to the hotel c/o FPMA. Thank you for your cooperation!

FURNISHINGS AND EQUIPMENT: Exhibit furnishings and equipment must be rented from Gulf Coast Expo. You will receive the necessary forms and information from Gulf Coast Expo to facilitate shipping and installation of your exhibit approximately forty-five (45) days prior to the show. All structural work, such as extra shelves, signs, display racks, spotlights, etc. must be approved by the Association and/or the Exhibit Managers. No supplies, materials, posters, or other objects shall be displayed, posted, tacked, nailed, pasted, or otherwise attached to columns, walls, floors, or any other parts of the building or furniture. All electrical equipment must conform to the Disney Coronado Springs Resort, Orlando, Florida electrical code and must be approved by Underwriters Laboratory (U.S.) or another recognized authority. Volatile, flammable, radioactive, or explosive substances or other materials prohibited by Local Ordinance or by Insurance Carriers will not be permitted on the premises. If an outside contractor or other labor is used, a written notice to FPMA and Gulf Coast Expo and approval of such is required thirty (30) days in advance, and must be accompanied by a Certificate of Insurer certifying coverage of the same type and amount as hereafter provided.

INSURANCE: All property of the exhibitor is understood to remain under the Exhibitor's custody and control to and from, or within, the confines of the exhibit area. FPMA, the Disney Coronado Springs Resort, and Gulf Coast Expo do not provide insurance covering Exhibitors' property. Exhibitors shall carry comprehensive general liability coverage including premises, operations, and contractual liability coverage of at least \$500,000 for personal injury liability and \$500,000 for property damage liability. Statutory Workers Compensation with employer's liability, with a limit of at least



\$100,000, must be obtained. The Exhibitor shall secure and furnish to FPMA one (1) month prior to the first licensed day of the facility usage, (Jan 15, 2020) and must maintain during the entire license period, the above stated coverage. The policies shall provide that they will not be controlled or materially altered prior to the termination of the facility license period or until FPMA has been given at least thirty (30) days' written notice of such cancellation or alterations.

SALES TAX: In accordance with Florida Statutes Section 212.18(3)(b)3, this exhibitor agreement authorizes the retail sales of tangible personal property or services subject to sales tax. The Exhibitor must register, or be registered, with the Florida Department of Revenue and collect and remit the tax imposed on such sales.

SECURITY: Loss prevention of Exhibitors' property will be a priority; however, neither FPMA, Gulf Coast Expo, the security service, nor the Disney Coronado Springs Resort will be responsible for loss or damage due to any cause.

LIABILITY: The Exhibitor hereby agrees to indemnify and hold harmless FPMA, its officers, members, agents and staff, and the Disney Coronado Springs Resort, its managers, officers, sponsors, employees, agents, successors, and assigns, and Gulf Coast Expo from any lawsuit or claim, including, but not limited to, an action relating to personal injury, product liability, false claims, or property damage or for loss of use of property by whomsoever sustained as a result of Exhibitor's participation in the exhibit, except only for damages or injury due to negligence or willful misconduct of the indemnities. The exhibitor assumes all responsibility for any and all loss, theft, or damage to exhibitor's displays, equipment, and other property while on Walt Disney World Resort premises, and hereby waives any claim or demand it may have against Disney Destinations, LLC or its affiliates arising from such loss, theft, or damage. The exhibitor agrees, for the benefit of Disney Destinations, LLC and its affiliates, to comply with all Walt Disney World Resort policies and procedures for exhibitors, and all applicable laws, regulations, and codes. In addition, the exhibitor agrees to defend (if requested by and with counsel satisfactory to Disney Destinations, LLC), indemnify and hold harmless FPMA and Disney Destinations, LLC and their respective parent, subsidiary, and other affiliated or related companies from and against any liabilities, obligations, claims, damages, suits, costs, and expenses, including, without limitation, attorneys' fees and costs up through and including any appeal, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error, or omission or willful misconduct of the exhibitor or its employees, contractors, subcontractors, or agents

COMPLIANCE: The Exhibitor shall comply with all federal, state, and local laws, rules, and regulations, including, but not limited to, those relating to safe usage, advertising, and marketing of products and services. Devices which emit radiation, light waves, sound waves, or other emissions which require or should reasonably require the use of safety equipment shall not be used in the hall or any part of the hotel without express prior authorization of FPMA and Disney Coronado Springs Resort. The Exhibitor shall also comply with all provisions relating to continuing education for the Council for Podiatric Medical Education.

FORCE MAJEURE: In the event that the Disney Coronado Springs Resort, or any part of the exhibit area thereof, is unavailable, whether for the entire event or a portion of the event, as a result of fire, flood, tempest, or any such cause, or as a result of governmental intervention, malicious damage, acts of war, strike, lock-out, labor dispute, riot, or any other cause or agency over which FPMA has control, or should FPMA decide that because of such causes it is necessary to cancel, postpone, or reset the exhibit or reduce the exhibit time or move out time, FPMA and Gulf Coast Expo shall not be liable to indemnify or reimburse the Exhibitor in respect to any damage or loss, direct or indirect, arising as a result thereof.



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OTHER RULES: Canvassing or distribution of advertising, promotional materials, gifts, or refreshments outside the Exhibitor's assigned space is not permitted. Solicitations or conferences in the interest of business, except by Exhibitors, are prohibited on the premises during the conference. Hospitality suites and receptions may be allowed if no FPMA official function is scheduled. Written requests must be made sixty (60) days prior to the event for approval by FPMA.

VIOLATIONS: In the event an Exhibitor violates any provision of this agreement, the Association shall have the right, without liability whatsoever, to notify the agents, servants, employees, or other persons then operating Exhibitor's booth(s) and to lose said booth(s) immediately and remove all the exhibits and other materials in the table top of the Exhibitor immediately upon notice. Furthermore, the Association shall have the additional right to bar the Exhibitor, his/her agents, servants, employees, or other representatives from the exhibit area and the exhibit hall and facilities and to enforce the provisions hereof by having the responsible local government official enforce this provision, all without liability to the Association, its agents, servants, employees, and contractors. If any provision of this agreement is breached by the Exhibitor or if the Exhibitor is in default hereunder, the Association shall have the right, and it is hereby authorized, to retain all monies therefore paid by the Exhibitor as liquidated damages. In addition to any powers, prerogatives, or remedies otherwise provided by the Association in this agreement, the Association shall have any and all rights and remedies otherwise available at law or equity.

AMENDMENTS: Any and all matters not specifically covered by the preceding rules and regulations and other terms and conditions contained in the Exhibitors Service Manual shall be subject to the decision of FPMA. FPMA shall have the full power to interpret, amend, or enforce these rules and regulations, provided any amendments or additions thereto are in conformance with the preceding sentence.

DEFAULT: Exhibitors will not be permitted to set up their exhibits or will be subject to eviction, without refund if this contract is violated.

LAWS AND RULES APPLICABLE: This Agreement and accepted paid contract shall be governed by the laws, rules, and regulations of the State of Florida. The Exhibitor agrees to abide by the rules and regulations of the Disney Coronado Springs Resort while on resort property and understands where rules and regulations of the host hotel are more stringent than any of the above FPMA rules, such hotel regulations shall take precedence.